

Privacy Policy

The Legal Defence Union Ltd (LDU) is the data controller for the purposes of the Data Protection Act 1998 and the General Data Protection Regulation (GDPR) in respect of the personal information which we hold about you. The new GDPR came into force on 25 May 2018 and requires organisations to be explicit about their retention of personal information.

The LDU is a company limited by guarantee whose aims include the support of members' legal practices and the provision of services to its members. To that end the LDU collects and holds the personal information of –

- a. Members, prospective members and former members of the LDU,
- b. Those who have attended or participated in LDU seminars or other events,
- c. Those who are due to participate or have participated in LDU seminars or other events,
- d. Those who bear or have previously borne an office within the LDU.

“Personal information” in this regard means - name, email address, postal address, , matters related to membership and services obtained from the LDU.

Copies of correspondence between the membership and office bearers of the LDU will also be retained, normally by the office bearer contacted. Copies of correspondence with an office bearer may also be shared with other office bearers.

The information is collected through the completion and submission of a membership subscription form, and any other information transmitted by the member, prospective member or former member to the LDU.

The information will be used to –

- a. Maintain the LDU membership list,
- b. Notify members of announcements directly relevant to the activities of the LDU,
- c. Notify members of third party events or news announcements considered by the Board of the LDU to be of interest.
- d. Maintain accurate records relating to the financial and other activities of the LDU (e.g. lists of members and their payment of membership subscriptions and claims).

Communication will normally be by email or by post unless a different channel of communication is requested.

For the purposes of email alerts the basis for the processing of data is legitimate interests – i.e. both the legitimate interests of the LDU and also the data subject.

Personal information will be kept securely within the LDU and will not normally be shared with third parties. Exceptions to this are limited to instances where –

- a. The drafters and auditors of the LDU accounts makes a reasonable request for information directly relevant to the prudent exercise of their offices
- b. Third party service providers who may have access to personal information to be able to provide services to the LDU (e.g. Direct debit payment services). Where this occurs data protection compliant contracts are in place with these third parties.

You have the right to request a copy of the personal information held on you and have this rectified if it is inaccurate or incomplete or have your personal information deleted. Any queries or complaints about data handling or breaches of privacy should be directed to the LDU's Chief Executive Professor David O'Donnell Tel. 07739 486369 or email david.odonnell@ldu.org.uk.

Complaints can also be lodged with the Information Commissioner's Office Tel. 0303 123 1113.